

EXAMINATION ANNOUNCEMENT



E.A. No.: YP-23-160
Opening Date: 5/31/2024
Closing Date: 6/14/2024

OFFICE OF ADMINISTRATIVE SERVICES Division of Personnel

It is the policy of the Government that qualified Federated States of Micronesia citizens be given first priority for employment consideration, with United States citizens and subsequently, third country national utilized in position for which qualified Federated States of Micronesia citizens are not available.

POSITION AND SALARY: SECURITY GUARD
PL 4/1 \$163.20 Bi-Weekly
\$4,243.20 PA

This is the minimum salary rate at step one of the grade. Higher steps, not to exceed 4, may be authorized in cases of hard-to-fill position where it is appropriate to the qualifications of the appointee.

LOCATIONS:

**Sea Transportation Division
Department of Public Works & Transportation
Yap State Government**

DUTIES:

Enforces the Yap State Seaport Regulations and the Port Facility Security Plan as required. Inspect/ search, screen person(s), their personal effects and vehicles, its contents before entering on restricted areas of the port facility. Patrol on foot and inspection of the port facility to guard against trespassers, thieves, loiterers and damages to perimeter fencing as well as equipment and buildings and ensuring that all is secured and no unauthorized person(s) are on the premises. Keeping and maintain a daily log of all activities of the port facility. Makes reports on all incidents and unlawful violations that occurs on the port facility to immediate supervisor. Attends all ISPS Code security training programs and workshops for a better implementation and enhancement of the Port Security program. Perform Maintenance duties outside and inside of the perimeter fence of the port.

MINIMUM QUALIFICATION REQUIREMENT:

The incumbent of this position must be a high school graduated of higher education. He/ She must have at least 1 or more years in police work/ security work experience or related field. Physical fit and able to lift 50 lbs. Must have the ability to give and receive instructions in English and also able to write reports. Have good work ethics, moral character and can maintain an effective work relationship with others. Listen, communicate, and can work effectively with a diverse group of people with the outmost respect. Handles confidential information. Able and willing to work on weekends, holidays, days off, long hours and on shift as required. Attention to detail and problem solving skills. Must have own transportation to and from work site.

**SECURE APPLICATION FORMS
FROM AND RETURN TO YAP
STATE PERSONNEL OFFICE**